



MINUTES of a **Meeting** of the **Lady Hope Playpark Steering Group** held on **Wednesday 6th January 2021** at **19:30**, via remote conference calling technology (Zoom).

Present Cllr. Sophie Capsey (Vice Chair of Parish Council); Cllr. Paul Jordan;
Cllr. Jerusha Glavin and Catherine Nutting (Clerk & RFO).

LH/21/001 **Apologies**
None

LH/21/002 **New Equipment Recommendation:**
The Steering Group preferred the design and equipment variety of Redlynch Leisure.
Recommended new equipment as per the Redlynch plan at Appendix A –

- Bird nest swing (disabled access)
- Potentially omit grasshopper (to make space for bird nest swing, if necessary)
- Spell Hill climbing frame
- Aerial runway with timber ramp/launch point – grass matting underneath

LH/21/003 **Contractor Recommendation**
Redlynch Leisure is the preferred company – products/ scheme more suited to the location.
All contractor's costs have been similar: Eibe and Wickstead (who was selected as they had manufactured the playground swings initially, which seem to have lasted well). Cllr. Jordan met a Robert McDonald from Wickstead at the playground on 21/11/19. Wickstead claim to be the UK's biggest manufacturer of play equipment; the Parish Council's plans were possibly a little too small, as in sharp contrast to the enthusiasm of Redlynch and Eibe, Cllr. Jordan had no response following the meeting. Wickstead was chased a couple of times but failed to respond.

Eibe's proposal is attached to these minutes at B.

LH/21/004 **Surfacing Recommendation**

- Wet pour, black with green flecks around all kit, old & new

- Remove tree stump

The public consultation demonstrated that the community wished to see the playpark retain its natural look.

LH/21/005

Cost - Redlynch Leisure

£54,585.00

Please refer to appendix C for Redlynch Leisure's final quote.

LH/21/006

Budget Recommendation

The Steering Group agreed that in addition to the final cost of the project, a contingency budget would also be sensible. Therefore, the previously agreed £65,000 PWLB loan over 10 years should still stand.

Please see the [minutes](#) of the full Parish Council dated 13th May 2020, which includes the Financial Steering Group's recommendations and the approved 2020/21 budget at C/20/76d & e.

LH/21/007

Timescales Recommendation

Ground conditions dictate timescales – mid spring project March/April 2021. Completion end March so can be launched and used over Easter holiday. 8/10 weeks lead time.

LH/21/008

Site meeting

Cllr. Jordan to set up final site meeting with Redlynch Leisure week commencing 11th January. With the aim to have project resolved by full Parish Council on 13th January 2021.

LH/21/009

Payment Plan

Cllr. Jordan will ascertain payment plan from Redlynch Leisure. The cost will come out of this year's budget (2020/21) if concluded before Year End.

Meeting concluded at 20:00

Signed: Cllr. Jordan

Signed: Cllr. Capsey

Signed: Cllr. Glavin

Signed: Clerk